Bere Ferrers Parish Council

At a meeting of the Finance & General Purposes committee held in the Council Chamber Bere Alston on Tuesday 18th July 2017.

 Present

 Cllr. H. Boot-Handford Chairman

 Cllr. R. Leithall Chairman of Council

 Cllr. P. Dennis Cllr. S. Munn

Cllr. R. Maycock Cllr. M. Page Bailey

 **1285. Apologies**

 Apologies were received from Cllr. Lamb due to holidays.

**1286. Items of interest at the discretion of the Chairman. No decisions can be made on**

 **these items.**

1) Cllr. Leithall – handed over the paperwork and signed agreement from Horrabridge Parish

Council terminating the Memorandum of Understanding of the shared mower

to take effect immediately.

2) Cllr. Dennis – reported that in the early hours of Monday morning the Youth2Youth hut was

broken into. Mr. Gentle was called to check the hall but all was ok. A youth has been arrested.

3) Cllr. Boot-Handford – informed committee that Mr. Bev Slaughter has arranged a remembrance

service for his wife Juli who was a Parish Councillor. It will be held on Monday 24th July 2.30 at St. Andrews Bere Ferrers.

4) The Clerk – reported that the new litter bin situated originally on the right hand corner of the

pavement if you were looking at Alexandra Drive has been moved to the left hand side.

**1287. Minutes of the meeting held on 20th June and taken as read, to deal with matters**

 **arising.**

 Matters Arising.

 Minute 1242 – The Chairman asked the Clerk if she had any more information regarding

computer finance programme. The Clerk knows that a lot of Councils are changing to Rialtas Business Solutions, but this will be a question to put to the auditor.

**1288. Accounts for payment.**

The Clerk circulated the accounts for payment to all committee members.

Cllr. Dennis proposed acceptance of the accounts, seconded by Cllr. Maycock.

**1289. Financial Statements.**

The Clerk circulated the F&GP and toilet spreadsheets by email to committee members.

Cllr. Munn proposed acceptance of the spreadsheets, seconded by Cllr. Page-Bailey.

**1290. Office Stationary (Logo) and revamped letter head**

Agenda item for September.

**1291. Review of Equal Opportunities Policy.**

The Clerk circulated the policy to all committee members.

Cllr. Dennis felt this was fit for purpose, seconded by Cllr. Munn.

**1292. Review the Lone Working Policy.**

The clerk has not located the policy; defer to an agenda item for September.

**1293. Review Financial Regulations.**

Discussions took place, it was agreed that the Chairman and Chairman of Council would have discussions after F&GP.

**1294. Report back on discussions with the Auditor.**

The Clerk reported that there is a meeting scheduled with the auditor this coming Friday, report for September.

**1295. Report back on the Cemetery Store Inspection.**

The report was presented at last week’s Open Spaces and they have agreed that these items will be agenda items for September.

**1296. Review inventory assets.**

This to be referred to September meeting as the Clerk stated that the tools, store and equipment are all on the inventory and the new play equipment.

**1297. Property inspection Cllr. Dennis & Cllr. Boot-Handford.**

The Cemetery inspection has been done; Cllr. Dennis to undertake Hall, seated area and toilets for September.

**1298. Defibrillator monthly report and 3 monthly inspection report.**

The Clerk has Cllr. Hanson’s report, but not the 3 monthly report from Mrs. King, or the report from Bere Ferrers.

**1299. Briefing by Cllr. Maycock on Neighbourhood Plan Progress.**

We had a meeting after the last F&GP and there will be one tomorrow. At the last meeting we were close to finishing the responses and comments, we are also close to finishing our sectional responses and comments.

Tomorrow Tony Jones and Mandy Goddard from West Devon will be meeting the group to iron out any questions we have. We hope to bring the final draft document to Council in October.

We have to appoint our own independent inspector.

**1300. Correspondence.**

1) The Clerk felt the letter received by Council should be taken in part 2.

Cllr. Boot-Handford proposed invoke standing order 3P, seconded by Cllr. Page-Bailey.

Discussions took place.

Cllr. Boot-Handford proposed revoke standing order 3P, seconded by Cllr. Maycock.

Letter to BAUFC explaining the situation.

**1301. Eaon Wager Allotment Trophy.**

The Clerk reported that Mr. Haw has won the trophy.

Cllr. Munn to ask Mr. Fine to return the trophy to Council Office before next Tuesday.

**1302. Agenda Items for next meeting.**

1. Vision Statement.

2. Fire Check Report.

3. Office Stationary (Logo).

4. Lone Working Policy.

5. Report on discussions with the Auditor.

6. Property Inspection Report.

7. Business Statement.

**1303. Questions from any member of the public present at the discretion of the Chairman.**

1) Cllr. Munn – has been approached by a parishioner with regards rocks being placed on the

verge by the notice board and post box at Bere Ferrers as they nearly fell over them in the dark.

Cllr. Leithall stated Council has no jurisdiction over the verges; they need to contact Devon County Council.

2) Cllr. Dennis – At the Bergen meeting last night it was agreed to have a wooden plaque made for

 the IT room re-naming it the Benson Suite.

Cllr. Maycock stated there has been a request from the neighbourhood Plan Group to have Cllr. Benson’s name mentioned in the neighbourhood Plan Document.

There being no further business the chairman thanked members for attending and declared the meeting closed at 8.40pm.

Signed this 25th day of July 2017.

Chairman………………...