Bere Ferrers Parish Council

At a meeting of the Finance & General Purposes committee held in the Council Chamber Bere Alston on Tuesday 21st November 2017.

 Present

 Cllr. H. Boot-Handford Chairman

 Cllr. R. Leithall Chairman of Council

 Cllr. P. Dennis Cllr. M. Page Bailey

Cllr. B. Lamb Cllr. E.K. Wager

 Cllr. R. Maycock

**In Attendance.** Cllr. D. Pengelly.

**1461. Notice of items for information at the discretion of the Chairman. No decisions can**

 **be made on these items.**

1) Cllr. Pengelly –informed committee that BARP has received £1,120.83 from the Co-op.

2) Cllr. Dennis – informed committee that Beregen has received £1,120.89 from the Co-op.

**1462. Minutes of the meeting held on 24th October and taken as read, to deal with**

 **matters arising.**

 Matters Arising.

Minute 1393(1) – Cllr. Boot-Handford asked if there has been any further developments on the

 manhole cover under the arch leading from Fore Street to Pilgrim Drive.

 Clerk is waiting for John Doswell to return from leave.

Minute 1412(1354) – Cllr. Boot-Handford explained that myself, the Clerk and the Assistant Clerk

met with Leslie Reeve to look at the RIBUS Financial Package which Tavistock Town Council run. They run Omega and Leslie thought we would need the Alpha package. It seems very comprehensive and this is a big step if we consider going down that route and a lot of discussions are needed to find the best way to go about this as it could take time to set up.

Discussions were held on different packages, it was agreed to seek more information from RIBUS also other comparison companies. This is ongoing.

Cllr. Lamb proposed a letter of thanks to the Town Clerk for all Leslie’s help.

**1463. Accounts for payment.**

The Clerk circulated the accounts for payment by email to all Councillors present.

Cllr. Boot-Handford proposed payment of the accounts, seconded by Cllr. Wager.

**1464. Financial Statements.**

The Clerk circulated the financial statements by email to all Councillors present.

Discussions took place, the Clerks forecasted figures were incorrect, Clerk to update

spreadsheets for Full Council.

**1465. To accept reconciled bank statement.**

The clerk circulated paper copies to the committee and by email.

Cllr. Maycock proposed acceptance, seconded by Cllr. Dennis.

**1466. Statement of internal control.**

Cllr. Boot-Handford felt there was no need to change the document.

Cllr. Boot-Handford proposed accepts the document as fit for purpose, seconded by Cllr. Wager.

**1467. General and Financial Risk Statement.**

Cllr. Boot-Handford felt one addition of the Road Warden equipment should be made.

Cllr. Lamb pointed out other changes he felt were needed

Those additions and changes were made.

Discussions on computer back-ups, USB sticks and the safety of Council’s documents took place.

Cllr. Lamb proposed the document be accepted with the changes, seconded by Cllr. Maycock.

**1468. Update on Rainwater harvesting for Bere Alston public toilets.**

Cllr. Page-Bailey has spoken to someone who will come and look at the toilets to see if it is possible to carry out rainwater harvesting.

Cllr. Page-Bailey does not think it could be done at Bere Ferrers as there is no space to put it in.

**1469. Discussions on TAP Funding applied for.**

The Clerk has sent in two applications one from BARP for Phase 1 of Sarah Park, replace present swing with cradle type swing at a cost of £3,000. BARP will put £500 up and ask for a grant of £2,500.

The Council have put in for 3 notice boards, 1 at Bere Ferrers, 1 at the Recreation Field The Down and the other to replace Council’s notice board, the total cost is £2,300, Council will put up £1,000 and ask for a TAP grant of £1,300.

**1470. Fire Check Report.**

Cllr. Dennis reported that all was working satisfactory with all the equipment, alarms were checked 10 days ago.

**1471. Defibrillator monthly report and 3 monthly report.**

Cllr. Hanson has sent in the monthly report all was ok.

Clerk has not had a 3 monthly report from Mrs. King

 **1472. Neighbourhood Plan Progress.**

Cllr. Maycock reported that the group have completed the Statement Consultation Document. This to come to next Full Council next Tuesday, if Council approve it we will then present the Plan to West Devon Borough Council in the New Year and West Devon will then appoint an inspector.

 **1473. Correspondence.**

1) Paul Gill – Graffiti

Thank you for your kind comments and appreciation.

Like many others, I love our village, and it makes me so sad when folk abuse it. I'm glad you have a couple of names.

Once again thank you to you and the council for your recognition and taking the time to contact me.

2) Bill Horner County Archaeologist – Damaged Milestone.

Just to keep you posted:

John Doswell will be collecting the loose pieces and taking them to store today, pending repairs.

I will be talking to our Highway Structures team about getting the repairs done.

I will also make sure that the stones here go on to our Highway Asset Register.

I think that the stones probably merit Listing as Buildings of Architectural and Historic Interest, which would give them more protection and DCC more recourse in future. I will discuss this with the Milestone Society and my Highway colleagues.

**1474. Agenda Items for next meeting.**

1. Salaries Review.

There being no further business the chairman thanked members for attending and declared the meeting closed at 9.20pm.

Signed this 28th  day of November 2017.

Chairman………………...