13th September 2017

# Finance & General Purposes

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Finance & General Purposes Committee, to be held in the Council Chamber, Bere Alston on Tuesday the 19th of September at 7.30pm

Yours faithfully

*P. M. Taylor (Mrs)*

P.M.Taylor (Mrs)

Clerk to the Council

## A G E N D A

1. Apologies

2. Declaration of Interest. Members are invited to declare any personal or pecuniary interests, including the

nature and extent of such interests they may have in any items to be considered at this meeting. If

Councillors have any questions relating to predetermination, bias or interests in items on this agenda,

then please contact the Clerk in advance of the meeting.

3. Notification of items for information at the discretion of the Chairman. No decisions can be made on

these items.

4. Minutes of the meeting held on the 18th July and taken as read, to deal with matters arising.

5. Accounts for Payment

6. Financial Statements

7. Office Stationary (Logo) and revamped letter heading

9. Review Lone Working Policy

10. Financial Regulations Review

11. Property Inspection

12. Update of new accounting system

13. Vision statement – to remove one word.

14. Rename items of interest for agenda

15. Discussion on TAP Funding

17. Defibrillator monthly report and 3 Monthly Inspection report.

18. Policy to ascertain what is entered into asset register;

- I propose any item with an original purchase price of £500 or more should be entered into the asset

register as well as all property and land owned by Parish Council.

19. Correspondence

20. Agenda items for next meeting.

21. Questions from any members of the public present at the discretion of the Chairman.

MEMBERS OF THE PUBLIC ARE WELCOME TO SIT IN ON ANY COUNCIL MEETING.